

# REQUEST FOR BIDS

(THIS IS NOT AN ORDER)

**LAKE FORK DIVISION**

**RETURN TO: Sabine River Authority of Texas**

Lake Tawakoni Division Attn: Jason Stovall

Mail

Physical

PO Box 310

169 RCR 1480

Point, TX 75472

Point, TX 75472

Date: May 28, 2024

**BIDS WILL BE RECEIVED UNTIL 10:00 A.M.**

**July 02, 2024**

For the following articles or services to be delivered FOB to: **Lake Fork Division 353 Private Rd 5183 Quitman, TX 75783.**

**Delivery Date**

**AS REQUIRED**

QUANTITY	UNIT	DESCRIPTION	TOTAL
		FIRM BIDS REQUESTED	
		<p>The following are specifications and conditions for the purchase of bulk fuel:                      This request is for the purchase of bulk fuels to be delivered to the Sabine River Authority, <u>Lake Fork Division 353 Private Rd 5183 Quitman, TX 75783.</u></p> <p><u>QUALIFICATIONS OF BIDDER:</u> Bidders must, at the Authority's request, furnish satisfactory evidence of their ability to furnish the products or services in accordance with the terms and conditions of these specifications. The Authority reserves the right to make the final determination as to the bidder's ability.</p> <p><u>QUANTITIES:</u> Quantities listed on Attachment No.1 are approximate use amounts and are provided for the bidders information only. The Authority does not guarantee that these amounts or any amount will be purchased under this bid.</p> <p><u>PRICE:</u> The Posted Terminal Price (to be listed per gallon) shall be the bidder's cost of fuel F.O.B. the refiner's depot. The selling price shall be entered in column 2 selling price column of bid form. The selling price shall be the total of the posted terminal price and the constant defined on Page 2 hereof. The current posted terminal price as of June 16, 2022 shall be listed in the space provided on Page 2 hereof.</p> <p><u>AWARDING OF BID:</u> The bid award will be made on the basis of the total annual cost to the Authority for both fuels calculated by multiplying the total bid per gallon for each fuel by the estimated annual usage of each (see attachment).</p>	

**For Additional Information, Contact:** Jason Stovall (903) 598-2216

**General Conditions of Bidding - READ CAREFULLY**

1. Any catalog or manufacturer's reference in this proposal is descriptive, but not restrictive, and is used only to indicate type and grade. Bids on other items of similar and equal quality will be considered provided the bidder states on the face of his or her proposal exactly what he or she intends to furnish, otherwise he or she shall be required to furnish the items as specified on the proposal.
2. NOTE: The Sabine River Authority of Texas is exempt from all Federal Excise and State Taxes. DO NOT include tax in your bid price or invoice. Taxable items must be so designated, and the Authority will supply the contractor with Tax Exemption Certificate, properly executed.
3. Prices should be itemized. The Authority reserves the right to award by item or by total bid.
4. The Authority reserves the right to reject any and all bids or parts of bids.
5. Bid prices quoted will be FOB **Lake Fork Division** with all transportation charges prepaid unless otherwise requested.
6. The Authority will pay for articles or services purchased under this bid within thirty days after due and proper delivery accompanied by invoice.
7. In case of a discrepancy between the unit price and the extension, the unit price will be taken.

The undersigned hereby offers to furnish and deliver the articles or services as specified above at the prices and terms there stated and strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer.  
 This offer is not subject to withdrawal.

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Business Telephone

Business Address \_\_\_\_\_

Signature \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
		<p><u>PRODUCT SPECIFICATIONS:</u> Fuels to be supplied shall include the following:</p> <ol style="list-style-type: none"> <li>1. Regular Unleaded Gasoline with a minimum octane rating of 87 and no more than Ten Percent (10%) Ethanol.</li> <li>2. No. 2 Diesel fuel with a minimum centane number of 40 (low sulphur) and no Biofuel.</li> <li>3. Regular Unleaded Gasoline with a minimum octane rating of 87 and no Ethanol</li> <li>4. Federal Oil Spill Fee</li> </ol> <p><u>LENGTH OF CONTRACT:</u> The effective starting date of this contract shall be September 1, 2024 and shall terminate on August 31, 2026.</p> <p>* * * * *</p> <p><u>POSTED TERMINAL PRICE as of June 28, 2024:</u></p> <p>Unleaded Gasoline (Ethanol) Posted Terminal price is \$ _____ / gal.  Diesel Fuel # 2 Posted Terminal Price is \$ _____ / gal.  Unleaded Gasoline (No Ethanol) Posted Terminal price is \$ _____ / gal.</p> <p>Name and telephone number of person to contact for deliveries:</p> <p>Name: _____</p> <p>Telephone number: _____</p> <p>* * * * *</p> <p>Bidders are requested to submit a telephone number and person to contact at bidder's terminal (refinery) who will verify terminal prices on a given delivery date to the above location. Terminal price shall be indicated on each invoice.</p> <p>Name: _____</p> <p>Telephone number: _____</p> <p>* <u>CONSTANT:</u> Shall be the difference between the posted terminal price per gallon and the selling price per gallon. <b>THE CONSTANT SHALL INCLUDE THE STATE OF TEXAS TWENTY CENT (0.20) PER GALLON TAX ON GASOLINE AND DIESEL, FREIGHT CHARGES AND BIDDERS PROFIT MARGIN. DO NOT INCLUDE FEDERAL EXCISE TAX AS THIS AGENCY IS EXEMPT.</b> This constant shall be the amount bid in Unit Price/Bid Constant column hereof.</p> <p>** <u>SELLING PRICE PER GALLON:</u> Shall be the total of the posted terminal price and the constant. Fluctuations of the selling price are expected throughout the term of this bid period and shall be directly related to fluctuations in the posted terminal price.</p>	<p>*BID CONSTANT</p>	<p>** SELLING PRICE PER GAL</p>

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\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Business Telephone

Business Address \_\_\_\_\_

Signature \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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